



Michele, Brendan | Coffee

Status:

This meeting is scheduled.

When:

Monday, April 2 at 3:30 PM EDT

Where:

RoosRoast Liberty | 117 E Liberty St, Ann Arbor, MI 48104, USA

Who:

Brendan Chard

<brendan@themodernfirm.com> | Host, Required

Michele Johnson

<michele@themodernfirm.com> | Required



CANCEL MEETING

My conversation with you

From: **Brendan Chard**
<brendan@themodernfirm.com>

Date: Mar. 29 at 9:39 AM EDT

Hey Michele, lets meet for coffee next week. Amy, can you find a time that works?

Brendan Chard

e: brendan@themodernfirm.com w:
<http://www.themodernfirm.com> p: 800-
741-8034

 Meeting request

received

From: **Amy Ingram** <amy@x.ai>

Date: Mar. 29 at 9:43 AM EDT

Hi Brendan,

Happy to get this on your calendar.

I'm currently scheduling 1 hour for coffee with the following details:

When : Negotiating times during the week of Monday, Apr 2 with Michele

Where : Coffee at RoosRoast Liberty, 117 E Liberty St, Ann Arbor, MI 48104, USA

Who : Michele Johnson is a required guest

You can always view more details or take action on this meeting on your Meeting History page.

I'll send out an invite once I confirm a time with Michele.

Amy

From: **Amy Ingram** <amy@x.ai>

Hi Brendan,

Just so you're aware, I can help set up meetings for you even when you've already confirmed a time with your guests.

For example, at any point in our conversation you could tell me:

- * "Amy, please add this to the calendar for tomorrow at 3:00 PM"
- * "Send us an invite for Friday at 10:30 AM - thanks!"

As long as you cue me in with a precise starting time, I'll go ahead and send out an invite right away - without negotiating times with your guests.

To see more examples of this, feel free to check out these tips from my human help.

I'll go ahead and send out an invite for Monday, Apr 2 at 3:30 PM EDT.

Amy

From: **Brendan Chard**
<brendan@themodernfirm.com>


Date: Mar. 29 at 10:02 AM EDT

Accepted: Michele, Brendan | Coffee @
Mon Apr 2, 2018 3:30pm - 4:30pm (EDT)
(Amy Ingram)

Collapse conversation

My conversation with Michele

From: **Brendan Chard**
<brendan@themodernfirm.com>
Date: Mar. 29 at 9:39 AM EDT

 Meeting request
received

Hey Michele, lets meet for coffee next week. Amy, can you find a time that works?

Brendan Chard

e: brendan@themodernfirm.com w:
<http://www.themodernfirm.com> p: 800-741-8034

From: **Amy Ingram** <amy@x.ai>
Date: Mar. 29 at 9:43 AM EDT

Hi Michele,

Happy to find a time for you and Brendan.

Would Monday, Apr 2 at 3:00 PM EDT (Eastern Daylight Time) work?

Brendan is also available for a 60 minute coffee meeting:

- * Monday Apr 2 from 3:30 to 5 PM
- * Wednesday Apr 4 from 12:30 to 5 PM

If these times don't work, feel free to select another time that might work better for you.

Brendan has suggested meeting at RoosRoast Liberty , 117 E Liberty St, Ann Arbor, MI 48104, USA , for coffee.

Amy

From: **Michele Johnson**
<michele@themodernfirm.com>

Date: Mar. 29 at 9:56 AM EDT

Amy,

April 2nd at 3:30 EST works great! Can you please remind Brendan to bring the golf balls he owes me?

Thanks!

Michele

Michele Johnson

e: *michele@themodernfirm.com* w:
http://www.themodernfirm.com p:
800-741-8034

From: **Amy Ingram** <amy@x.ai>

Date: Mar. 29 at 9:59 AM EDT

Hi Michele,

Thanks for letting me know.

I'll go ahead and send out an invite for Monday, Apr 2 at 3:30 PM EDT.

Amy

Collapse conversation

BACK

If there's anything you'd like to change about this meeting, just let me know. For more information about how I work, please visit my [FAQ](#).